

COST CONTROL REPORT

PURCHASE ORDER NO. _____

CURRENT MONTH _____

SELLER _____

THIS REPORT MUST BE SUBMITTED ON OR BEFORE THE 23RD OF EACH MONTH. THE REPORT PROVIDES DATA ON THE PREVIOUS MONTH (e.g., SEPTEMBER'S REPORT IS SUBMITTED BY OCTOBER 23).

UNDER THIS TYPE OF AGREEMENT, WORK MUST NOT CONTINUE AFTER THE ALLOCATED FUNDS HAVE BEEN SPENT. AS SET FORTH IN THE PURCHASE ORDER, ANY EXPENDITURES OR LIABILITIES INCURRED IN EXCESS OF THE MAXIMUM COST WILL BE AT THE SUBCONTRACTOR'S OWN RISK AND EXPENSE.

INSTRUCTIONS FOR PREPARING THIS REPORT APPEAR ON THE REVERSE SIDE.

	(1) Total Cost Authorized per Order	(2) Costs Incurred to End of Current Month Including Commitments	(3) Estimated Cost to Complete from End of Current Month	(4) Total Estimated Cost (2 + 3)	(5) Est. Costs to be Incurred Next Month
INTERNAL COST					
OUTSIDE COST					
TOTAL COST					

A. PRESENT ESTIMATED COMPLETION DATE FOR ACTUAL WORK _____

B. PURCHASE ORDER EXPIRATION DATE _____

C. ESTIMATE % COMPLETION OF THE SCOPE OF WORK AT END OF
CURRENT MONTH _____

D. CALCULATED % DEPLETION OF THE TOTAL AUTHORIZED FUNDS (2 ÷ 1) _____

Whenever line A is later than line B, or line C is less than line D, a specific letter explaining the circumstances and recommending corrective action is to accompany this report.

APPROVED: (SIGNATURE)

APPROVED: (SIGNATURE)

Seller Contractual
Representative

Date

Seller Senior Technical
Representative

Date

REPORT PREPARATION INSTRUCTIONS**DEFINITION OF TERMS:**

INTERNAL COSTS: Your Internal Costs are costs incurred as a result of work by your own personnel and include labor, overhead, use rates, other inside costs, if any, and a pro-ration of fee for the month.

OUTSIDE COSTS: Outside Costs are lower-tier subcontracted expenditures for purchases, transportation and travel costs, etc.

COMPLETE THE FORM AS FOLLOWS:

COLUMN 1 Enter in this column the total cost authorized based upon the original purchase order plus all Bettis approved revisions to the order.

COLUMN 2 Enter in this column the total cost and pro-ration of the fee incurred from the effective date of the order to the end of the report month. The cost figures are to include: (1) Internal - All cost incurred by you; (2) Outside - All cost which you have placed through your subcontractors, e.g. The amount of all definitive commitments made even though delivery and/or billing-payment has not been accomplished; and (3) Total - the total of both Internal and Outside Costs.

Use actual cost figures in so far as they are available and use estimates when actual costs are not available. The estimates should reflect your actual overhead cost for the period covered and should not be limited by any provisional overhead rates previously used or specified in the order or external thereto.

COLUMN 3 Enter in this column the total estimated cost required to complete this order from the end of the report month. The costs will include: (1) Internal - All anticipated costs by your organization including expected overhead rates; (2) Outside - The total anticipated cost of your subcontractors and anticipated outside commitments; and (3) Total - the total of (1) and (2).

The amounts shown in this column must not be derived by subtracting the Cost Incurred to the End of Current Month column from the Total Cost Authorized in the order and may not necessarily coincide with the results of such subtraction.

COLUMN 5 Enter in this column: (1) Internal - Costs that you expect to be incurred by your organization in the next report month only; (2) Outside - Costs that you expect to be incurred by your subcontractors or you anticipate committing in the next report month only; and (3) Total - the total of (1) and (2).

ESTIMATED % COMPLETION OF THE SCOPE OF WORK AND % DEPLETION OF AUTHORIZED FUNDS:

This Estimated % of Completion figure is derived by considering overall performance based on all work phases. It will be independent of the expenditure of funds.

The Calculated % Depletion of the authorized funding is derived by dividing Column (2) total by Column (1) total.